

DRAFT

**Village of Upper Brookville**  
Nassau County, NY

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**Stormwater Management  
Program Annual Report  
Year 11**

March 10, 2013 to March 9, 2014

MS4 SPDES No.: NYR20A442

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**Prepared by:**

**Sidney B. Bowne & Son, LLP**

235 East Jericho Turnpike

Mineola NY 11501

Phone: 516-746-2350

Fax: 516-747-1396

[www.bownegroup.com](http://www.bownegroup.com)

**MS4 Annual Report Cover Page**

MCC form for period ending March 9, 2 0 1 4

**This cover page must be completed by the report preparer.  
Joint reports require only one cover page.**

SPDES ID

N Y R 2 0 A 4 4 2

**Choose one:**

**This report is being submitted on behalf of an individual MS4.**

Fill in SPDES ID in upper right hand corner.

Name of MS4

V i l l a g e o f U p p e r B r o o k v i l l e

**OR**

**This report is being submitted on behalf of a Single Entity**

(Per Part II.E of GP-0-10-002)

Name of Single Entity

**OR**

**This is a joint report being submitted on behalf of a coalition.**

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

SPDES ID

N Y R 2 0 A

**MS4 Annual Report Cover Page**

MCC form for period ending March 9, 2 0 1 4

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID  
N Y R 2 0 A



**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 1 4

Name of MS4 Village of Upper Brookville

SPDES ID  
N Y R 2 0 A 4 4 2

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name  
T e r r y           T h i e l e n

Title  
M a y o r

Address  
1 3 9 5 P l a n t i n g F i e l d s R o a d

City State Zip  
O y s t e r B a y      N Y      1 1 7 7 1 - 1 3 0 2

eMail  
t t h i e l e n @ o p t o n l i n e . n e t

Phone County  
( 5 1 6 ) 6 2 4 - 7 7 1 5      N a s s a u

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 1 4

Name of MS4

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name  MI  Last Name

Title

Address

City  State  Zip

eMail

Phone  County

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 1 4

Name of MS4 Village of Upper Brookville

SPDES ID  
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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name  
J a m e s      A n t o n e l l i

Title  
V i l l a g e   E n g i n e e r i n g   C o n s u l t a n t

Address  
2 3 5   E a s t   J e r i c h o   T u r n p i k e

City State Zip  
M i n e o l a      N Y      1 1 5 0 1 -

eMail  
j a n t o n e l l i @ b o w n e g r o u p . c o m

Phone County  
( 5 1 6 ) 7 4 6 - 2 3 5 0      N a s s a u







MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2014

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Upper Brookville

SPDES ID NYR20A442

Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
On behalf of a coalition

How many MS4s contributed to this report? 1

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- Construction Sites
General Stormwater Management Information
Household Hazardous Waste Disposal
Illicit Discharge Detection and Elimination
Infrastructure Maintenance
Smart Growth
Storm Drain Marking
Green Infrastructure/Better Site Design/Low Impact Development
Other:
Pesticide and Fertilizer Application
Pet Waste Management
Recycling
Riparian Corridor Protection/Restoration
Trash Management
Vehicle Washing
Water Conservation
Wetland Protection
None

Other [grid]

2. Specific audiences targeted during this reporting period:

- Public Employees
Contractors
Residential
Developers
Businesses
General Public
Restaurants
Industries
Other:
Agricultural

Other Landscapers [grid]

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	4
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID  

N	Y	R	2	0	A	4	4	2
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**3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:**

- Construction Site Operators Trained
- Direct Mailings
- Kiosks or Other Displays
- List-Serves
- Mailing List
- Newspaper Ads or Articles
- Public Events/Presentations
- School Program
- TV Spot/Program
- Printed Materials:

# Trained			4	7
# Mailings				
# Locations			8	4
# In List		1	5	0
# In List				
# Days Run				
# Attendees	1	5	4	0
# Attendees		4	0	0
# Days Run				
Total # Distributed				

Locations (e.g. libraries, town offices, kiosks)

T	o	w	n	l	i	b	r	a	r	i	e	s								
M	u	n	i	c	i	p	a	l	o	f	f	i	c	e	s					
C	o	u	n	t	y	o	f	f	i	c	e	s								

Other:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL

w	w	w	.	n	a	s	s	a	u	c	o	u	n	t	y	n	y	.	g	o	v	/	a	g	e	n	c	i	e	s	/		
D	P	W	/	P	u	b	l	i	c	E	d	u	c	a	t	i	o	n	.	h	t	m	l										

URL

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e	n	c	i	e	s	/	D	P	W	/	d	o	c	u	m	e	n	t	s	/	B	r	o	c	h	u	r	e	-	G	e		
n	e	r	a	l	P	u	b	l	i	c																							

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Name of MS4/Coalition

SPDES ID  
N Y R 2 0 A 4 4 2

3. Web Page cont.: Provide specific web addresses - not home page.

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URL

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e n c i e s / D P W / d o c u m e n t s / B r o c h u r e - B u  
s i n e s s e s . p d f

URL

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e n c i e s / D P W / s t o r m w a t e r . h t m l

URL

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e n c i e s / D P W / P u b l i c I n v o l v e m e n t . h t m

URL

h t t p : / / w w w . n a s s a u c o u n t y n y . g o v / a g  
e n c i e s / D P W / C o n s t r u c t i o n S t o r m w a t e  
r M a n a g e m e n t . h t m l

URL

h t t p : / / w w w . n a s s a u c o u n t y n y . g o v / a g  
e n c i e s / D P W / P o l l u t i o n P r e v e n t i o n a n  
d G o o d H o u s e k e e p i n g . h t m l

URL

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Upper Brookville

SPDES ID

N	Y	R	2	0	A	4	4	2
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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Outreach to Village residents through Nassau County and Friends of the Bay, and participation in the Oyster Bay Cold Spring Harbor Protection Committee.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The volume of material supplied by the County in the area.

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**
 Yes     No
**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**
 Yes     No
**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue the relationship with Nassau County and the Oyster Bay Cold Spring Harbor Protection Committee.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2 0 1 4

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Upper Brookville

SPDES ID  
N Y R 2 0 A 4 4 2

**Minimum Control Measure 2. Public Involvement/Participation**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 1

**1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:**

- Cleanup Events # Events 1
- Comments on SWMP Received # Comments 0
- Community Hotlines
  - Phone # ( 5 1 6 ) 5 7 1 - 7 5 3 5
  - Phone # ( ) -
  - Phone # ( ) -
- Community Meetings # Attendees
- Plantings Sq. Ft.
- Storm Drain Markings # Drains
- Stakeholder Meetings # Attendees
- Volunteer Monitoring # Events
- Other:

**2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?**

Yes  No

- List-Serve # In List
- Newspaper Advertising # Days Run
- TV/Radio Notices # Days Run
- Other:
- Web Page URL: Enter URL(s) on the following two pages.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2014

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID  
N Y R 2 0 A 4 4 2

**2. URL(s) con't.:**

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

h t t p : / / w w w . u p p e r b r o o k v i l l e . o r g /

URL

URL

URL

URL

URL

URL



**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2014

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition  SPDES ID

**3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?**

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office  Annual Report  SWMP Plan  Comments

Department  
V i l l a g e o f U p p e r B r o o k v i l l e

Address  
1 3 9 5 P l a n t i n g F i e l d s R o a d

City  
O y s t e r B a y

Zip  
N Y 1 1 7 7 1 - 1 3 0 2

Phone  
( 5 1 6 ) 6 2 4 - 7 7 1 5

- Library  Annual Report  SWMP Plan  Comments

Address

City

Zip

Phone  
( ) -

- Other  Annual Report  SWMP Plan  Comments

Address

City

Zip

Phone  
( ) -

- Web Page URL:  Annual Report  SWMP Plan  Comments

h t t p : / / w w w . u p p e r b r o o k v i l l e . o r g /  
s t o r m w a t e r m g m t

Please provide specific address of page where report can be accessed - not home page.

- eMail  Comments

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	4
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Upper Brookville

SPDES ID

N	Y	R	2	0	A	4	4	2
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**4.a. If this report was made available on the internet, what date was it posted?**

Leave blank if this report was not posted on the internet.

0	4	/	2	9	/	2	0	1	3
---	---	---	---	---	---	---	---	---	---

**4.b. For how many days was/will this report be posted?**

	2	4
--	---	---

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

**5.a. Was an Annual Report public meeting held in this reporting period?**
 Yes  No

If Yes, what was the date of the meeting?

		/			/				
--	--	---	--	--	---	--	--	--	--

If No, is one planned?

 Yes  No
**5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?**
 Yes  No

If No, is one planned for each?

 Yes  No
**6. Were comments received during this reporting period?**
 Yes  No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	4
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Name of MS4/Coalition 

Village of Upper Brookville
-----------------------------

SPDES ID

N	Y	R	2	0	A	4	4	2
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**7. Evaluating Progress Toward Measurable Goals MCM 2**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Include the residents in public review of land disturbance projects of an acre or more, and holding public meetings for review of development plans. The Village promoted the Oyster Bay Harbor beach cleanup in April 2013.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Many residents attend public meetings pertaining to land development projects. There were one Planning Board meeting, 6 Zoning Board meetings and 26 Architectural Review Board meetings during the reporting year.

**C. How many times was this observation measured or evaluated in this reporting period?**

		3	3
--	--	---	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue the practice of inviting the public to meetings to discuss development projects, and promote the Oyster Bay Harbor beach cleanup in April 2014, sponsored by the Friends of the Bay and others.







**MS4 Annual Report Form**

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2	0	1	4
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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID

N	Y	R	2	0	A	4	4	2
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**12. Evaluating Progress Toward Measurable Goals MCM 3**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Monitoring of the storm system for illicit discharges.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

All outfalls mapped by Nassau County within the Village limits have been field checked and proper ownership has been determined.

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
--	--	--	---

*(ex.: samples/participants/events)*

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes    No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes    No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue field monitoring of the stormwater system.

**MS4 Annual Report Form**

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2	0	1	4
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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID

N	Y	R	2	0	A	4	4	2
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**Minimum Control Measures 4 and 5.**  
**Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4  
 On behalf of a coalition

How many MS4s contributed to this report? 

		1
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**1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?**  Yes  No

**1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?**  Yes  No  NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004  03/2006  NT

**2. Does your MS4/Coalition have a SWPPP review procedure in place?**  Yes  No

**3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?**

		0
--	--	---

**4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?**  Yes  No  NT

If Yes, how many public comments were received during this reporting period? 

		0
--	--	---

**5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?**  Yes  No

**6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:**

- Notices of Violation # 

					0
--	--	--	--	--	---

 No Authority
- Stop Work Orders # 

					0
--	--	--	--	--	---

 No Authority
- Criminal Actions # 

					0
--	--	--	--	--	---

 No Authority
- Termination of Contracts # 

					0
--	--	--	--	--	---

 No Authority
- Administrative Fines # 

					0
--	--	--	--	--	---

 No Authority
- Civil Penalties # 

					0
--	--	--	--	--	---

 No Authority
- Administrative Orders # 

					0
--	--	--	--	--	---

 No Authority
- Enforcement Actions or Sanctions # 

					0
--	--	--	--	--	---
- Other # 

--	--	--	--	--	--

 No Authority

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	4
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Village of Upper Brookville
-----------------------------

SPDES ID  

N	Y	R	2	0	A	4	4	2
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**Minimum Control Measure 4. Construction Site Stormwater Runoff Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

		1
--	--	---

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 

		1
--	--	---

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 

		1
--	--	---

3. What percent of active construction sites were inspected during this reporting period?  NT 

1	0	0
---	---	---

 %

4. What percent of active construction sites were inspected more than once?  NT 

1	0	0
---	---	---

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual?  Yes  No  NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval?  Yes  No  NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review?  Yes  No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

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Name of MS4/Coalition

SPDES ID  
N Y R 2 0 A 4 4 2

**6. con't.:**

Submit additional pages as needed.

● MS4/Coalition Office

Department

V i l l a g e o f U p p e r B r o o k v i l l e

Address

1 3 9 5 P l a n t i n g F i e l d s R o a d

City

O y s t e r B a y

N Y

Zip

1 1 7 7 1 -

Phone

( 5 1 6 ) 6 2 4 - 7 7 1 5

○ Library

Address

City

Zip

-

Phone

( ) -

○ Other

Address

City

Zip

-

Phone

( ) -

○ Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

**MS4 Annual Report Form**

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2	0	1	4
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Village of Upper Brookville

SPDES ID

N	Y	R	2	0	A	4	4	2
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**7. Evaluating Progress Toward Measurable Goals MCM 4**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The Village reviewed 60 applications for building permits, including compliance with local laws pertaining to erosion control and stormwater management.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

One of the building permit applications (for the reporting year) would cause the disturbance of an acre or more of land, and a SWPPP was required.

**C. How many times was this observation measured or evaluated in this reporting period?**

		6	0
--	--	---	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue this practice to review building permit applications to apply the local law for erosion control.



**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID  

N	Y	R	2	0	A	4	4	2
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

Yes  No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

Yes  No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

Yes  No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		0
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5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

		0
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 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID

N	Y	R	2	0	A	4	4	2
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**6. Evaluating Progress Toward Measurable Goals MCM 5**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Require compliance to local laws pertaining to stormwater management for disturbances of an acre or more.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Compliance with requirements on SWPPP sites.

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
--	--	--	---

*(ex.: samples/participants/events)*

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue this practice to apply the local law for stormwater management.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	4
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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID  

N	Y	R	2	0	A	4	4	2
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**Minimum Control Measure 6. Stormwater Management for Municipal Operations**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

		1
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**1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.**

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bridge Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Salt Storage.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Solid Waste Management.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
New Municipal Construction and Land Disturbance..	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Right of Way Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks and Open Space.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Municipal Building.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Vehicle and Fleet Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Other.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	4
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID  

N	Y	R	2	0	A	4	4	2
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**2. Provide the following information about municipal operations good housekeeping programs:**

- Parking Lots Swept (Number of acres X Number of times swept) # Acres 

--	--	--	--	--
- Streets Swept (Number of miles X Number of times swept) # Miles 

			1	5
--	--	--	---	---
- Catch Basins Inspected and Cleaned Where Necessary # 

				9
--	--	--	--	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary # 

--	--	--	--	--
- Phosphorus Applied In Chemical Fertilizer # Lbs. 

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs. 

--	--	--	--	--
- Pesticide/Herbicide Applied # Acres 

					.	
--	--	--	--	--	---	--

  
 (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

**3. How many stormwater management trainings have been provided to municipal employees during this reporting period?**

					0
--	--	--	--	--	---

**4. What was the date of the last training?**

--	--

 / 

--	--

 / 

--	--	--	--

**5. How many municipal employees have been trained in this reporting period?**

		0
--	--	---

**6. What percent of municipal employees in relevant positions and departments receive stormwater management training?**

		0
--	--	---

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	4
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Name of MS4/Coalition

Village of Upper Brookville

SPDES ID

N	Y	R	2	0	A	4	4	2
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**7. Evaluating Progress Toward Measurable Goals MCM 6**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The Village kept streets clean by sweeping and cleaning catch basins.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Streets were swept 2 times during the reporting period, and 9 catch basins were cleaned.

**C. How many times was this observation measured or evaluated in this reporting period?**

			9
--	--	--	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Adoption of local laws for pet waste and prohibition of geese feeding. Sweep streets and clean catch basins to maintain the plan.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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Name of MS4/Coalition 

Village of Upper Brookville
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SPDES ID  

N	Y	R	2	0	A	4	4	2
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**Additional Watershed Improvement Strategy Best Management Practices**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

		1
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**MS4s must answer the questions or check NA as indicated in the table below.**

MS4 Description	Answer	Check NA	(POC)
<b>NYC EOH Watershed</b>	-	-	-
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,7a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
<b>Onondaga Lake Watershed</b>	-	-	-
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
<b>Greenwood Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>Oyster Bay</b>	-	-	-
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
<b>Peconic Estuary</b>	-	-	-
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
<b>Oscawana Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>LI 27 Embayments</b>	-	-	-
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

**1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?**  Yes  No  N/A

**2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?**  Yes  No  N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far. 

--	--	--

 %

Estimate what percentage was mapped in this reporting period. 

--	--	--

 %

**MS4 Annual Report Form**

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Name of MS4/Coalition

Village of Upper Brookville

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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program?  Yes  No  N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period? 

		0
--	--	---

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more?  Yes  No  N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards?  Yes  No  N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading?  Yes  No  N/A

7b. How many projects have been sited in this reporting period? 

		0
--	--	---

7c. What percent of the projects included in 7b have been completed in this reporting period? 

		0
--	--	---

 %

7d. What percent of projects planned in previous years have been completed? 

		0
--	--	---

 %

No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands?  Yes  No  N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands?  Yes  No  N/A

**MS4 Annual Report Form**

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Village of Upper Brookville
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SPDES ID

N	Y	R	2	0	A	4	4	2
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9. Has your MS4/Coalition developed and implemented a program of native planting?

Yes  No  N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

Yes  No  N/A

11. Does your MS4/Coalition have a pet waste bag program?

Yes  No  N/A

12. Does your MS4/Coalition have a program to manage goose populations?

Yes  No  N/A



OYSTER BAY COLD SPRING HARBOR  
PROTECTION COMMITTEE

**Phase II Activities Undertaken  
On Behalf of Member Municipalities  
March 10, 2013 to March 9, 2014 Permit Year**

**MCM # 1 – Public Education and Outreach**

- Co-hosted a joint public meeting on May 14, 2013 with the Manhasset Bay and Hempstead Harbor protection committees with Dr. Christopher Gobler as the keynote speaker on the impact of harmful algal blooms and connections to nitrogen loading from Onsite Wastewater treatment systems.
- Participating with Manhasset Bay and Hempstead Harbor protection committees, Town of Oyster Bay and Friends of the Bay in CESSPOOL (Coordinated Environmental Solutions to Septic Problems Occurring On Long Island) grant to raise public awareness of impact of onsite waste treatment systems.
  - Planned a Municipal Conference (held March 25, 2014) with island wide attendance of 130. Speakers: Eileen Keenan of NY NEMO, George Loomis, Manager, University of Rhode Island, New England Onsite Wastewater Training Center, Lorraine Joubert, Director, University of Rhode Island, Nonpoint Education for Municipal Officials Program, Glynis Berry of Peconic Green Growth, Walter Hilbert of Suffolk County Office of Wastewater Treatment, and Kristina Heinemann of EPA.
  - Worked on creating and finalizing a public perception survey being carried out by Stony Brook University
  - Worked on setting up two, two-day class and field sessions (to be held April 22-25, 2014) to train municipal staff and private contractors on post installation procedures for septic and cesspool installments with University of Rhode Island
  - Planning a follow up meeting in lieu of the annual Joint Protection Committee meeting to be held on May 14, 2014.
- Publicized public education and outreach activities in watershed through:
  - Web site - event calendar maintained at web site
  - Facebook posts
  - E-mail list
  - Posting signs
- Protection Committee featured in Newsday and several local weekly publications

- Presentations made upon request:
  - “What residents can do to control stormwater run-off” - Bayville Village meeting. Developed and distributed handout of the same title.
  - “Onsite Wastewater Treatment Systems” –Lloyd Harbor Conservation Board at Cold Spring Harbor Library
  - “Onsite Wastewater Treatment Systems: An Opportunity for Home Inspectors” – Metro New York Home Inspectors Association
  
- Participated in:
  - May 2013 Harbor Clean-up
  - Town of Huntington Earth Day Celebration April 2013
  - Cold Spring Harbor USCG Auxiliary “Family Safe Boating Day” May 2013
  - International Shoreline Clean-up September 2013
  - Oyster Festival October 2013
  - Long Island Sound Study Citizens Advisory Committee meetings
  
- Developed and distributed public outreach materials including:
  - Portable display with branded tent and table cloth
  - Fact sheets:
    - About the Committee
    - Pump your system
    - Pick up after your pet
    - Don't feed the waterfowl
  
- Monitored Nassau County Sewage Spill Reports
  
- Maintained Oyster Bay/Cold Spring Harbor Protection website ([www.oysterbaycoldspringharbor.org](http://www.oysterbaycoldspringharbor.org)) and Facebook page

### **MCM # 2 – Public Participation**

- Held five (2) Oyster Bay/Cold Spring Harbor Protection Committee meetings (open to the public).
  
- Networked with local citizens groups – Friends of the Bay, Theodore Roosevelt Audubon Sanctuary, North Shore Land Alliance, Long Island Sound Citizens Advisory Committee, Nassau County Soil and Water Conservation District, New York State Marine Education Association
  
- Maintained Oyster Bay/Cold Spring Harbor Protection Committee mailing list
  
- Arranging joint public meeting with Manhasset Bay and Hempstead Harbor protection committees.

### **MCM # 3 – Illicit Discharge Detection and Elimination**

- Implementing multi-year CESSPOOL Public Education grant by New York State Department of State by participating with Manhasset Bay and Hempstead

Harbor protection committees, the Town of Oyster Bay and Friends of the Bay in CESSPOOL grant to raise awareness of impact of onsite waste treatment systems and incorporating training.

- Awarded Long Island Sound Futures Fund/National Fish and Wildlife Foundation – Onsite Wastewater Treatment System – Certification and Training System Grant.

#### **MCM # 4 – Construction Site Runoff Control**

- Monitored changes in regulations and advised member municipalities of changes.
- Participated in and displayed at the second annual Long Island Green Infrastructure Conference
- Participated in several Stormwater Management Webinars

#### **MCM # 5 – Post Construction Runoff Control**

- Monitored changes in regulations and advised member municipalities of changes.

#### **MCM # 6 – Good Housekeeping**

- Developed annual strategic priorities for Protection Committee.
- Developed Comprehensive Canada Geese Management Program.
- Developing comprehensive Pet Waste Management Program.
- Attended webinar of Septic Systems 101 March 5, 2014.
- Worked with Town of Huntington and Town of Oyster Bay Geese Peace program managers to enhance their programs.
- Co-sponsor of Nassau and Suffolk County Soil and Water Conservation District's Green Infrastructure Conference held on June 12, 2013

#### **Other**

- Managed the Oyster Bay/Cold Spring Harbor Protection Committee including:
  - Signing Intermunicipal Agreement among 14 municipalities (see list)
  - Developing committee's corporate image (i.e. logo, stationary)
  - Hosting five (2) regular meetings approximately every other month
  - Maintaining Protection Committee mailing list and grant spreadsheet

- Met individually with representatives from 14 municipalities to discuss their priorities
- Monitored Nassau County Sewage Spill Notifications