Village of Upper Brookville Building Department

Village Hall, 1395 Planting Fields Road, Oyster Bay, NY 11771 Tel: 516-624-7715, Ext. 2, Fax: 516-624-7137

APPLICATION FOR TREE REMOVAL PERMIT

Village of Upper Brookville Code—Chapters 191 and 112

PERMIT#		Permit Date:				
Site information:		Permit Expiration Date:				
SectionBlockI	. ot					
Property Address:						
Contact Information:						
Landowner: Name		Address-				
City		StateZip Code				
Phone-		Email-				
Arborist: Name-		Address				
	tyStateZip Code					
PhoneEmail						
<u>Contractor:</u> NameAddress						
CityZip Code						
Phone-		_Email-				
Description of Project:						
Tree # Botar	nical or Common Name	DBH (Diameter@ Breast Ht.)	Reason for Removal	Village Comments		
Attach additional pages if required						
Total Number of Trees	to be removed:	Permit Fee:_	(see	page 2 for fee schedule)		
ApplicantSignature:			_			
		Building Department Use Only				
APPROVED BY:			Date:			
	☐ Approved	I	pproved with Stipulation			
	_ 11pp10/ed		FF-0.00 man supulation			
REVISED 6-19-18	buil	buildingdept@upperbrookville.org 1				



SUBMISSION REQUIREMENTS

- The application for a Tree Removal Permit shall consist of the address of the project including the section, block and lot. The address, phone number and email address of the owner, contractor and arborist as well as a description of the project is also required. The **entire** application must be filled out to be accepted.
- Provide a description and site plan or survey/map of the proposed tree removal work, including the number, size and location of the trees to be cut down. Detail should be sufficient for the Village Arborist to easily find the trees. Place a ribbon (one color only) around trees to be removed. Do not mark the trees with a permanent substance such aspaint.
- All tree removal debris needs to be removed from the property unless used for mulch and/or firewood. Firewood needs to be neatly stacked and location must comply with setbacks.
- Dead or dangerous trees require a permit, permit fee and inspection by either the Code Enforcement Inspector or Tree Warden.
- The Village may require the planting on private property of the same species or an agreed-upon alternate species of specimen or non-specimen trees which are as nearly comparable in type and size as practical to the trees to be removed, destroyed or affected by the alteration, when the individual character of the specimen or non-specimen trees or the ecological setting requires special consideration, as a condition for the issuance of a permit for removal, destruction or alteration. The location for planting of the replacement trees shall be specified prior to issuance of the permit for removal.
- For an application that pertains to a property for which a prior tree removal permit was issued within the past 24 month period, or for a property where trees were removed without a removal permit, the permit fee shall be calculated using the total number of all trees that have been and will be removed, charged at the highest applicable rate per tree. There shall be no credit for prior fees paid.

FEE SCHEDULE

# of trees to		# of trees to	
be removed	Fee	be removed	Fee
1	\$75.00	12	\$425.00
2	no charge	13	\$475.00
3	no charge	14	\$525.00
4	no charge	15	\$575.00
5	no charge	16	\$625.00
6	\$110.00	17	\$675.00
7	\$145.00	18	\$725.00
8	\$180.00	19	\$775.00
9	\$215.00	20	\$825.00
10	\$250.00	21	\$1,275.00
11	\$375.00	22	\$75 per tree over 21

Note: The fee for removing more than 21 trees is \$1,275 plus \$75 for each additional tree.