_____ New Application
_____ Renewal Application

Return to: Village Clerk/Treasurer
Village of Upper Brookville
P.O. Box 548
Oyster Bay, NY 11771

Village of Upper Brookville
Garbage Hauler Business License and Permit Application
For the Year 2019

Application is hereby made under the provisions of Chapter 172 of the Code, the local laws, ordinances and certain resolutions of the Village of Upper Brookville. The Village of Upper Brookville (the *"Village"*) is under no obligation to refund application fees if denied. All licenses expire on December 31st of the year they become effective. Licenses may be denied or revoked for violation of any applicable provision of Village code, state law, rule, or regulation. Businesses must be knowledgeable of all pertinent requirements. Every carter who does business within the Village shall file a written, verified application with the Village Clerk on the Village forms provided.

Subject to the issuance thereof, I submit the following information:

1. Business Name: _____ Village License No. _____

2. Street Address: _____ Tax I.D. No.: _____

   Email Address: _____ Insert (Sales Tax License No.:) _____

   City: _____ State: _____ Zip: _____ Phone: _____

   Do all of your drivers have driver's licenses? (required) ☐ Yes ☐ No

   Is your account currently paid in full? ☐ Yes ☐ No. If no, provide amount due and how many days behind: _____
   If more than 15 days past due, contact the Village Clerk at (516) 624-7715, Ext. 1, to discuss a plan to bring your account current. Failure to pay is grounds for denial, suspension, or revocation of licenses.

3. Name of Applicant(s): _____

   Street Mailing Address: _____
   (if different than above)

   City: _____ State: _____ Zip: _____

4. Individual ownership ☐ Partnership ☐ Corporation ☐

   Name of Partner(s) or Officer(s): _____

   Address of Partner(s) or Officer(s): _____

I have received a copy of the Code requirements and am familiar with its contents. It is understood that the license is issued only to the individual, partnership, or corporation, and for the address named above. Sale of a licensed garbage hauling business to an existing licensed garbage hauling business will cause the seller's license to expire upon consummation of the sale. Expired licenses shall be turned in to the Village.

By _____ _____
(Signature of Applicant) Date

_____
(Title)

License/Permit Fees

License fees are calculated based on the maximum capacity of the heaviest collection vehicle to be used in the Village.

1. Maximum capacity vehicle to be used in the Village: Up to 10 cubic yards = $1,000
2. Maximum capacity vehicle to be used in the Village: Greater than 10 yards and 15 cubic yards or less = $2,000
3. Maximum capacity vehicle to be used in the Village: Up to 16.5 cubic yards = $3,000

1. Minimum design, maximum capacity and operating requirements for collection vehicles.

All licensed commercial garbage haulers are required to have collection vehicles solely designed, built and used for the purpose of collection solid waste, with a manufacturer's capacity equal to or less than 16.5 yd.^{3}, completely enclosed with a water tight body, and accessory doors that are required to be closed during travel on public highways. Collection vehicles can include at least one small pickup truck with a dump body having a capacity not more than one (1) ton to only service areas which are not readily accessible to the larger collection vehicles. Applicant is required to attach a list of properties requiring use of the smaller pick-up truck.

Collection vehicles must be completely enclosed and watertight. Containers shall be permanently covered with no openings on top that would allow the contents to escape. Collections are to be made in such manner as not to permit solid waste to fall upon property, public or private, or upon any highway within the Village. All metal boxes are required and shall be equipped with metal doors which shall be in a closed position when the truck is in motion. Containers must be attached to the frame when in transport. All accessory doors, including the main loading door, shall be closed in travel on public and private highways. unless the vehicle is engaged in servicing customers on said highway.

Collection vehicles shall be kept clean and sanitary both inside and out. Collection vehicles shall be subject to inspection at any time by authorized representatives of the Village or the Old Brookville Police Department for the purpose of enforcement of this article.

2. **Collection Vehicles**

Permit No. (Sticker No.)	License No.	GVW (Tons)	Truck Size (Cubic Yards)	Used for Recyclables

License fee calculated based on the maximum capacity of the heaviest collection vehicle is attached in the amount of: _____. Please make Check Payable to the Village of Upper Brookville.

License Activities and Conditions

1. The applicant seeks a license for the collection and hauling of garbage and rubbish as described in Section 172 of the Code on the streets and private roads of Upper Brookville, as follows:

   It shall be a violation of this article:

   A. For any carter to operate, engage in, conduct or supervise service to any property in the Village without having a current, valid license issued pursuant to this article and such other municipal permits as required by law.

   B. For any carter or carter's employee to engage in the collection or disposal of solid waste in the Village without being registered pursuant to this article.

   C. For any person to fail to abide by any rules and regulations set forth herein or hereinafter adopted by the Board of Trustees in furtherance of this article.

   D. For any carter to operate or employ equipment for the collection of solid waste in the Village that is not registered and licensed pursuant to this Article.

2. The applicant agrees as a condition of obtaining this license from the Village of Upper Brookville to timely pay all applicable fees and comply with all requirements of local laws, ordinances and certain resolutions of the Village of Upper Brookville which apply to garbage haulers.

3. Licensee must comply with all requirements pertaining to the collection and hauling of recyclable materials.

4. **Proof of insurance required for license.** No license shall be issued or thereafter renewed until certificates of insurance coverage is furnished to the Village, showing such insurance to be in full force and effect during the entire term of the license, including:

   (1) Worker's compensation insurance.

   (2) Disability benefits insurance.

   (3) Commercial General Liability and Auto Liability for a minimum liability limit of 5,000,000 per occurrence. (This limit can be made up of a primary and excess liability policy), including the Incorporated Village of Upper Brookville, all elected and appointed officials, employees and volunteers as Additional Insureds per CG2026 for general liability and included as additional insured for the auto liability.

   The Board of Trustees may, by resolution, increase the required insurance policy limits.

   Licensee must notify the Village Clerk of expiration or termination of any insurance provided under this license and provide evidence of replacement coverage.

Statement of Operation

All questions must be completed and answered.

1. **Terminal Parking Locations(s):**

_____
_____
_____

2. **Customers in Upper Brookville:** List the number of customers served in the Village of Upper Brookville by street name. If there is insufficient room, please add supplemental pages attached to this application.

Street Name	Number of Customers on the Street

4. Describe your proposed pickup schedule and route (attach map as exhibit and any additional pages) _____

_____
_____
_____
_____
_____
_____

5. Describe your program to collect residential recyclables and collection frequency. _____

6. Describe your rate structure, listing the standard monthly rate available to all Village residents, based on (a) Number of weekly pickups provided, i.e., one, two or three pickups per week, (b) Average driveway of 400 feet in length and unimpeded access to trash containers (For longer driveways an incremental factor may be quoted), (c) Collection of two standard thirty-gallon containers per pickup, with an average weight of 35 pounds per container, and (d) Additional quotation on special pickups for miscellaneous trash and rubbish, such as disposable old refrigerators, washers, furniture, leaves, grass clippings, manure, building material, ashes, etc. Note that the standard monthly rate and accompanying detail will be deemed public information and posted on the Village's website._____

7. With this application, please provide the form of standard contract, if any, submitted from your company to your customers.

Any change in the daily route, pickup schedule, customer list or customer pricing shall be reported, in writing, to the Village Clerk 30 days before the effective date, except that where change is due to factors beyond the control of carters, then reasonable notice shall be given to the Village Clerk.

FOR VILLAGE USE ONLY

Receipt No. _____ Date Issued _____

Amount Received _____

Received and Recommended for Approval by:

_____ Date _____