

**VILLAGE OF UPPER BROOKVILLE
BOARD OF TRUSTEES MEETING
COTTAGE AT 24 WOLVER HOLLOW ROAD
JUNE 20, 2024 at 5:30 p.m.**

A Regular meeting of the Board of Trustees of the Incorporated Village of Upper Brookville, Nassau County, New York, was held on Thursday June 20, 2024, at 5:30 p.m.

Present:	Elliot S. Conway	Mayor
	Innis O'Rourke	Trustee
	Helen Solomon	Trustee
	Peter Pappas	Deputy Mayor

Absent:	Joseph Burns	Trustee
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Also Present:	Tracy L. Lynch, Clerk/Treasurer
	Peter MacKinnon, Esq. of Humes & Wagner, LLP
	Attorneys for the Village
	Chief Eric Irizarry, MUBPD

The Mayor called the meeting to order at 5:30 p.m.

THE PLEDGE OF ALLEGIANCE

MUBPD REPORT

Chief Irizarry presented the May 2024 Police Report. He reported 5 motor vehicle accidents, 24 moving violations, 22 false alarms and 8 vacant premise checks over the month.

He reported that the department was able to piggyback on a Town of Oyster Bay discounted fuel agreement to buy fuel locally resulting in a savings of \$1.00/gallon.

Following a discussion regarding the efficacy and safety implications of installing stop sign cameras, the Chief agreed to provide the Mayor with a list of locations where he recommends the use of stop sign cameras. The Village Attorney mentioned that new stop sign locations on Village roads must first be established by having the Board pass a local law.

After discussion by the Trustees and on motion duly made and seconded, the Board unanimously

RESOLVED to approve the action of the Village Attorney to draft a local law which would permit up to 5 new stop sign sites at the designation of the Chief with the potential to being equipped, along with designated existing stop signs in the Village with cameras pending the review and approval of the Village Engineer.

MAYOR'S REPORT

Legislative Update

The Mayor reported the Deer Management and Stop Sign Camera bills were introduced but not passed in this legislative session. He said he will continue working with our elected representatives to enact the laws in the next legislative session.

STORMWATER MANAGEMENT

The Village Engineer, Jim Antonelli, presented a Stormwater Management Plan he drafted in accordance with the new requirements of the New York State DEC. The plan outlines the Village's program to develop, implement and enforce a storm water management program designed to reduce the discharge of pollutants to the maximum extent practicable, to protect water quality, and to satisfy the respective requirement of the federal and state regulations. *(See Attached Exhibit A)*

Following discussion, the Village Engineer agreed to incorporate the Boards comments and send a final document to the Clerk for her to post on the Village's website for public comment.

After discussion by the Trustees and on motion duly made and seconded, the Board unanimously

RESOLVED to have the Clerk post the amended plan on the Village's website for public comment where the Board will hear all comments at the July meeting and vote on the plan.

PUBLIC COMMENT

Assemblyperson Blumencranz joined the meeting and he updated the Board on legislation he's been working on:

- Imposing stricter penalties on individuals who possess or sell fentanyl
- The Property Protection Act to combat the squatting crisis
- Bail reform laws that keep repeat offenders and crime off our streets
- Stopping the Faith Based Affordable Housing Act
- Deer management measures, in concert with the Department of Environmental Conservation (DEC)
- Budget alternatives to the Governor's paused Congestion Pricing Plan

NEW VILLAGE HALL PROJECT

The Deputy Mayor reported that he, the Mayor and the Village Engineer met with the low bidder who agreed to come back with various value engineering ideas to potentially reduce the project cost.

The Deputy Mayor plans additional meetings, potentially with other bidders and the Board decided to defer awarding/rejecting the bids pending further information.

MINUTES

The Mayor then called for approval of the Regular Meeting Minutes of the Trustee meeting held on May 20, 2024.
(See Attached Exhibit B)

On motion duly made and seconded, the minutes were unanimously approved.

FINANCIAL REPORT

Bills

The Clerk/Treasurer discussed all claim forms listed on the General Fund Check Details dated June 20, 2024, in the total sum of \$41,512.59 and July 1, 2024, totaling \$44,412.58 and reported that she reviewed the supporting invoice details and/or purchase contracts with a Trustee prior to the meeting.

After review of the invoices and backup documentation and discussion by the Trustees, on motion duly made and seconded, the Trustees

RESOLVED, to ratify and approve the bills listed on the General Fund Check Details dated June 20, 2024, in the total sum of \$41,512.59 and July 1, 2024, totaling \$44,412.58 which are annexed to these minutes. *(See Attached Exhibit C & D)*

Treasurer's Report

The Clerk presented the preliminary end of year financials and the Mayor pointed out that the funding originally appropriated for the 2023-2024 was not needed to balance the budget as revenue was higher and expenses came in lower than budgeted.

After presentation by the Clerk and examination, on motion duly made and seconded, the Board unanimously

RESOLVED, to approve and file the Preliminary Treasurer's Report and Balance Sheets for the month ending May 31, 2024. *(See Attached Exhibit E)*

VILLAGE CLERK'S REPORT

Auditor Rate Increase

The Clerk reported that she received a proposal from Cullen & Danowski LLP to conduct an audit of the Village's financial statements for FYE 5/31/2024. They are requesting an increase of \$1,000 for a total cost of \$14,000.

After presentation by the Clerk and examination, on motion duly made and seconded, the Board unanimously

RESOLVED to approve Cullen & Danowski’s proposal to conduct an audit of the Village’s annual financial statements for FYE 5/31/2024 at an annual cost of \$14,000.

Capital Asset Report

The Clerk presented the Capital Asset Depreciation Report as of May 31, 2024 which includes additions totaling \$235,840 as follows:

- Street name signs with a total cost of \$89,952
- Infrastructure including the Ripley Lane and Linden Lane repaving projects with a total cost of \$45,850
- New Village Hall building costs totaling \$100,038

After discussion by the Trustees and on motion duly made and seconded, the Board unanimously

RESOLVED to approve the Capital Asset Report as of May 31, 2024.
(See Attached Exhibit F)

ROAD COMMISSIONER/CODE INSPECTOR REPORT

No Report

BUILDING DEPARTMENT REPORT

The Clerk referred to the report submitted by the Building Department Clerk for May 2024 activity. *(See Attached Exhibit K)*

BEAUTIFICATION COMMITTEE

Trustee Solomon reported that the Committee has received a number of proposals and is working on obtaining additional bids to replace the Lawn Lane trees removed earlier. The plan is to plant the new trees in the early fall.

FIRE & STORM WATER MANAGEMENT REPORT

No Report

ARCHITECTURAL REVIEW REPORT

No Report

LEGAL REPORT

No Report

PUBLIC COMMENT

No Comment

The Mayor closed the meeting at 7:22 p.m. and on motion duly made and seconded, the Board unanimously

RESOLVED to enter Executive Session to discuss various village matters.

At 7:54 p.m., on motion duly made and seconded, the Board unanimously

RESOLVED to come out of Executive Session where the Board discussed NYSHIP for former Trustees, Old Brookville Police Department reimbursement for health care for retired officers and other police department related expenses and Fire Company LOSAP.

After discussion by the Trustees and on motion duly made and seconded, the Trustees, unanimously

RESOLVED, to permit a former Trustee to enroll in the NYSHIP plan provided the Village would be fully reimbursed for all health insurance expenses for either NYSHIP or Medicare Part B pending the outcome of further research with NYSHIP by the Mayor.

The meeting was adjourned at 7:58 p.m.

The next regular meeting is scheduled for Monday July 15, 2024 at 5:30 p.m.

Signed by TL Lynch 7/15/24

Tracy Lynch
Village Clerk