



Village of Upper Brookville

Garbage Hauler Business License and Permit Application

Return to: Village Clerk/Treasurer
Village of Upper Brookville
24 Wolver Hollow Road
Glen Head, NY 11545
516-624-7715

Application is hereby made under the provisions of Chapter 172 of the Code, the local laws, ordinances and certain resolutions of the Village of Upper Brookville. The Village of Upper Brookville (the "*Village*") is under no obligation to refund application fees if denied. All licenses expire on December 31st of the year they become effective. Licenses may be denied or revoked for violation of any applicable provision of Village code, state law, rule, or regulation. Businesses must be knowledgeable of all pertinent requirements. Every carter who does business within the Village shall file a written, verified application with the Village Clerk on the Village forms provided.

Subject to the issuance thereof, I submit the following information:

Business Name: _____ Village License No. _____

Street Address: _____ Tax I.D. No.: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email Address: _____ Insert (Sales Tax License No.): _____

Name of Applicant(s): _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____ Phone: _____

Do all your drivers have valid driver's licenses? (required) Yes No

Business: Individual Ownership Partnership Corporation

Name of Partner(s) or Officer(s): _____

Address of Partner(s) or Officer(s): _____

Permit Fee

License fees are calculated based on the maximum capacity of the heaviest collection vehicle to be used in the Village.

1. Maximum capacity vehicle to be used in the Village: Up to 10 cubic yards = \$1,000
2. Maximum capacity vehicle to be used in the Village: Great than 10 cubic yards and 15 cubic yards or less = \$2,000
3. Maximum capacity vehicle to be used in the Village: Up to 16.5 cubic yards = \$3,000

Minimum design, maximum capacity and operating requirements for collection vehicles.

All licensed commercial garbage haulers are required to have collection vehicles solely designed, built and used for the purpose of collection solid waste, with a manufacturer's capacity equal to or less than 16.5 cu. yd., completely enclosed with a water tight body, and accessory doors that are required to be closed during travel on public highways. Collection vehicles can include at least one small pickup truck with a dump body having a capacity not more than one (1) ton to only service areas which are not readily accessible to the larger collection vehicles. Applicant is required to attach a list of properties requiring use of the smaller pick-up truck.

Collection vehicles must be completely enclosed and watertight. Containers shall be permanently covered with no openings on top that would allow the contents to escape. Collections are to be made in such manner as not to permit solid waste to fall upon property, public or private, or upon any highway within the Village. All metal boxes are required and shall be equipped with metal doors which shall be in a closed position when the truck is in motion. Containers must be attached to the frame when in transport. All accessory doors, including the main loading door, shall be closed in travel on public and private highways, unless the vehicle is engaged in servicing customers on said highway.

Collection vehicles shall be kept clean and sanitary both inside and out. Collection vehicles shall be subject to inspection at any time by authorized representatives of the Village or the Old Brookville Police Department for the purpose of enforcement of this article.

Collection Vehicles – Please include copies of all vehicle registrations

License Plate #	GVW (Tons)	Truck Size (Cubic Yards)	Used for Recyclables Y/N?
			*Attach additional sheet if needed

License fee calculated based on the maximum capacity of the heaviest collection vehicle is attached in the amount of: _____.

Please make Check Payable to the Village of Upper Brookville.

4. Describe your program to collect residential recyclables and collection frequency. _____

5. Describe your rate structure, listing the standard monthly rate available to all Village residents, based on (a) Number of weekly pickups provided, i.e., one, two or three pickups per week, (b) Average driveway of 400 feet in length and unimpeded access to trash containers (For longer driveways an incremental factor may be quoted), (c) Collection of two standard thirty-gallon containers per pickup, with an average weight of 35 pounds per container, and (d) Additional quotation on special pickups for miscellaneous trash and rubbish, such as disposable old refrigerators, washers, furniture, leaves, grass clippings, manure, building material, ashes, etc. Note that the standard monthly rate and accompanying detail will be deemed public information and posted on the Village's website. _____

6. With this application, please provide the form of standard contract, if any, submitted from your company to your customers.

Any change in the daily route, pickup schedule, customer list or customer pricing shall be reported, in writing, to the Village Clerk 30 days before the effective date, except that where change is due to factors beyond the control of carters, then reasonable notice shall be given to the Village Clerk.

Insurance Requirements for License for Collection & Hauling

Applicant shall maintain at a minimum the following insurance coverages, **giving evidence of same to the Inc. Village of Upper Brookville, on the form of Certificates of Insurance stating all work performed at any and all locations, copies of the General Liability Declaration Page and copy of the Additional Insured Endorsement, providing 30 days' notice of cancellation, non-renewal or material change.** New York State licensed carrier is preferred; any non-licensed carriers will be accepted at the Municipalities discretion. The insurance carrier must have an A.M. Best Rating of at least A- IX. All subcontractors must adhere to the same insurance requirements.

I. WORKER'S COMPENSATION AND NYS DISABILITY

Coverage	Statutory
Extensions	Voluntary compensation All states coverage; Employers liability – unlimited
Required Form for Workers Comp:	C105.2 – certificate of NYS Workers Compensation Insurance Coverage OR if you are insured with the State Insurance Fund, form SI-26.3 – State Insurance Fund Certificate of Workers Compensation Insurance
Required Form for NYS Disability:	DB120.1 – Certificate of Disability Benefits Insurance

II. COMMERCIAL GENERAL LIABILITY

Coverage	Occurrence – 1988 ISO or equivalent												
Limits	<table border="0" style="margin-left: 20px;"> <tr> <td>General Aggregate</td> <td style="text-align: right;">\$2,000,000</td> </tr> <tr> <td>Products-Comp/Ops Aggregate</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>Personal. & Advertising. Injury</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>Each Occurrence</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>Fire Legal (Any one Fire)</td> <td style="text-align: right;">\$ 50,000</td> </tr> <tr> <td>Medical Exp. (Any one Person)</td> <td style="text-align: right;">\$ 5,000</td> </tr> </table>	General Aggregate	\$2,000,000	Products-Comp/Ops Aggregate	\$1,000,000	Personal. & Advertising. Injury	\$1,000,000	Each Occurrence	\$1,000,000	Fire Legal (Any one Fire)	\$ 50,000	Medical Exp. (Any one Person)	\$ 5,000
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Medical Exp. (Any one Person)	\$ 5,000												
Additional Insured	Inc. Village of Upper Brookville and all appointed and elected officials, employees and volunteers Using ISO form CG2026 or equivalent												
Mandatory	Contractual Liability to cover the Hold Harmless; Aggregate Limits per project;												

III. AUTOMOBILE INSURANCE

Coverage	Standard New York policy insuring all owned, hired, and non-owned vehicles
Limits	Minimum Limit - \$1,000,000 CSL
Additional Insured	Inc. Village of Upper Brookville and all appointed and elected officials, employees and volunteers

IV. UMBRELLA LIABILITY

Coverage	Umbrella Form or Excess following form of primary General Liability and Automobile Liability
Limit	\$4,000,000
Additional Insured	Inc. Village of Upper Brookville and all appointed and elected officials, employees and volunteers

Licensee must notify the Village Clerk of expiration or termination of any insurance provided under this license and provide evidence of replacement coverage.

V. HOLD HARMLESS/INDEMNIFICATION AGREEMENT

The contractor shall indemnify and hold the Municipality harmless against any claim of liability or loss including the cost of defense for personal injury or property damage resulting from or arising directly or indirectly out of, or resulting from, the permit holder's or Licensee's operations within the Municipality, including losses arising out of the negligent acts or omissions of the contractor, its servants or agents, and any subcontractors, its servants or agents.

I have read this application and all requirements, as well as requirements listed in the Code, and am familiar with its contents. It is understood that the license is issued only to the individual, partnership, or corporation, and for the address named above. Sale of a licensed garbage hauling business to an existing licensed garbage hauling business will cause the seller's license to expire upon consummation of the sale. Expired licenses shall be turned in to the Village.

IN WITNESS WHEREOF, the undersigned has duly executed this Agreement the ____ day of _____, 20____.

Applicant - Name of Firm

Address

Signature

(Please Print Name and Title)

Witness:

Signature

Date

Print Name